

Perry Hall High School

4601 Ebenezer Road Baltimore, Maryland 21236

Counseling Phone: 443-809-5110 Fax 443-809-8707

Website: <http://perryhallhs.bcps.org>

In order to begin the registration process, we must have the following documents:

✓	ITEMS NEEDED:
	Proof of Residence in the Perry Hall High School district. (Details on reverse) <ul style="list-style-type: none"> ○ Complete signed lease/rental agreement (If your lease is from a private individual rather than a rental company, you will also need the landlord to provide proof of ownership for the property.) OR ○ Proof of ownership of home: Deed, settlement sheet, mortgage statement or tax bill. PLUS: <ul style="list-style-type: none"> ○ Three documents dated within the previous 60 days, to prove name and address, such as bank statement, credit card statement, utility bill, cable bill, phone bill. No personal or junk mail. ○ Parent's photo ID. If the ID includes an address, it must match the address on all other documents.
	Student's birth certificate or baptismal certificate.
	Student's immunization records.
	Withdrawal packet from the previous school that includes credits earned and current report card. <ul style="list-style-type: none"> ● <i>If a student receives special services, the parent/guardian must provide a current Individualized Educational Plan (IEP).</i>
	Standardized test scores if available.
	If applicable any court documents regarding custody.

- ALL MAIL AND ID MUST BE IN THE BIOLOGICAL OR LEGAL GUARDIAN'S NAME. A lease or deed can be in the step parent's name as long as a marriage certificate is provided.
- All legal guardians must have a court order signed by a judge.
- If you and your child are living with a relative or friend, you must be approved for "shared domicile" enrollment first. You will need to contact our Residency Officer, Jeanette Young, 410-887-6363. Shared domicile arrangements must be renewed for each school year. We appreciate your patience with this process.
- All non-resident students, agency placed, kinship care, and family hardship, must be processed by our Pupil Personnel Worker, Lisa Mazzilli, 410-887-6423, prior to enrollment.
- A student who has fraudulently enrolled in a Baltimore County school will receive written notification from the principal of withdrawal in 15 days. Parents will be responsible for tuition for the time spent in a Baltimore County school.

**PLEASE CALL THE COUNSELING OFFICE TO MAKE AN APPOINTMENT. 410-887-5110
STUDENT SHOULD ACCOMPANY PARENT ON THE APPOINTMENT.**



RESIDENCY DOCUMENTS

Three documents from the following list must be submitted to verify parent's name and address. (All must be in the biological parent's name) If mail, an invoice, or a statement is used, the document must be dated within 60 calendar days of the date the documents are submitted for enrollment purposes.

- **Federal or state income tax return for the tax year immediately preceding enrollment.**
- **W-2 form for the current year.**
- **A statement written on company letterhead from the parent's employer which verifies the parent's current address.**
- **Correspondence addressed to the parent(s) from an office of a federal, state, or local county governmental agency.**
- **Charge account/credit card billing statement.**
- **Bank account statement.**
- **Gas and electric bill.**
- **Cable bill.**
- **Voter's registration card.**
- **Motor vehicle administration vehicle registration.**
- **Driver's license, Maryland identification card, or age of majority card issued by the Maryland Motor Vehicle Administration only when document has not been used to verify proof of parent identity.**
- **Change of address notification from the United States Postal Service.**
- **Court documents.**
- **Government-issued license and/or professional certificate.**
- **First-class mail from a business or agency.**
- **Health center mailing.**
- **Mailing from a BCPS school or office.**
- **Paycheck/paystub stating name and address**
- **Other documentation acceptable to the Pupil Personnel Worker (PPW) or residency assistant.**