



Perry Hall High School

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 perryhallhs.bcps.org Craig Reed, Principal creed4@bcps.org

2020-2021 Virtual Instruction

PHHS PARENT HANDBOOK

“How do you define a ‘good day?’ I believe if you put your best foot forward and give the tasks before you some serious effort; in other words, if you WORK HARD, that’s a good start. But it’s not enough. . . You also need to treat those around you with kindness and dignity, or BE NICE. Work Hard, Be Nice, and that’s a pretty good day!”

- Mr. Craig Reed

School Vision and Mission

Vision: Our vision is to prepare globally competitive students who are college and career ready by engaging the school community in a literacy-rich, learner-centered and equitable environment.

Mission: Our mission is to work together to cultivate an equitable community of life-long learners through literacy.

Administration

Name	Supervision
Mr. Craig Reed	Principal
Ms. Terri Cohee	9th grade, A - J
Ms. Kathleen Watkins	9th grade, K - Z
Dr. Roderick Harden	10th grade
Mr. Mark Baikauskas	11th grade
Ms. Tephany Ortiz	12th grade

In this Handbook:

- Attendance
- Lateness
- Dismissal
- Student Dress Code
- Devices
- Transportation
- Dance Eligibility
- Athletics
- Parent University

- This handbook is supplementary to the BCPS Student Handbook.



Raising the bar, Closing gaps, Preparing for our Future



Attendance

Good attendance is a vital part of student success. It is expected that students will attend their virtual Google Meet classes as outlined on Schoology each day. Daily and period attendance will be taken. If a student must be absent from his or her virtual classes, the student should email a note to Ms. Stacey Patton at spatton2@bcps.org and cc his/her caregiver and teachers. The note should be provided within 3 days of the absence and include the student's name, grade level, date of absence, the reason for the absence, and must include contact information for the parent or guardian. If a student is absent for more than three consecutive days, a doctor/physician's note should be presented.

NOTE: In accordance with BCPS Rule 5120, teachers are not required to provide students absent for unlawful reasons with make-up work but may do so at their discretion and in accordance with their school's established procedures. *Class cuts are considered unexcused absences.*

Extended Absence: The assistant principal may permit absences during a school year for unusual and/or imperative circumstances. This request must be made *in writing* to the appropriate grade-level administrator at least two weeks in advance of the expected absence and should be in accordance with BCPS reasons for excused absences.

BCPS Reasons for Excused Absences and Lateness:

Lawful/Excused

- Death in Family
- Illness of Child
- Court Summons
- Violent Storms
- Work Approved
- Religious Holiday
- Other Emergency
- Exclusion-Other
- Health Risk
- Immunization Exclusion
- Suspension
- State Emergency

Unlawful/Unexcused

- Truancy
- Other Unlawful

You can view your child's attendance on BCPS One! Make sure you have created an account and finished "adding a student." Please see the Parent University page for more details.





Lateness

To maximize instructional time, it is important that students arrive on time to their virtual Google Meet classes each day. It is suggested that students establish a morning routine that includes eating breakfast and logging in a few minutes prior to the actual start of class to ensure device connectivity.

If a student will be late to class due to one of the *BCPS Reasons for Excused Absences and Lateness*, parents should send an email to Ms. Stacey Patton at spatton3@bcps.org and cc (copy) the teacher at the time of late arrival. The email must explain the reason for the lateness and provide contact information for further follow-up.

Latenesses that result in a student missing significant time from any given class can be reflected as an absence from that class. Unexcused latenesses to class will begin progressive discipline at the classroom and/or administrative level.

NOTE: When in person instruction and activities resume at the building, students who are tardy/late without a valid excuse note may not be able to participate in extracurricular activities that school day. This includes athletic events, clubs, etc.





Dismissal

EARLY DISMISSAL

Unavoidable requests for early dismissal from virtual classes should be emailed to Ms. Stacey Patton at spatton3@bcps.org no later than 8 AM on the day of early dismissal and copy the teacher whose class will be missed. The note must be signed by a parent/guardian with the time and date to be excused and the reason for the early dismissal. Parent contact information must be provided for further follow-up.





Student Dress Code

It is expected that students attending virtual classes on Google Meets will dress appropriately for an educational setting as they would if they were physically in the building.

Perry Hall High School considers the following to be inappropriate dress for an educational setting:

- Dress apparel must not cause disruption, be a safety or health hazard, or hinder the educational process.
- Clothing or accessories with inappropriate slogans or pictures (which includes, but not limited to, alcohol, tobacco, sexually explicit, drug-related, gang affiliation or other illicit activity).
- Parents should know that students found in violation may risk being excluded from virtual classes and/or their camera turned off by the classroom teacher. Class exclusion due to inappropriate clothing will be considered an unexcused absence from class.

NOTE: Standards for student dress during the school day and during other school-sponsored activities are detailed in BCPS Policy and Rule 5520.





Devices

PERSONAL DEVICES

It is important to teach our students how to use technology responsibly. In allowing access to electronic devices, we want to help students to do so appropriately. An electronic device is a cell phone, mp3 player, tablet, e-reader, smart watch, or any other device that has access to music or the internet.

Cell phones may not be used for phone calls at any time or for any reason during virtual Google Meet classes. All personal electronic devices and accessories should be off and away during virtual instruction as all students are issued a BCPS device for instructional purposes. Staff members may assign consequences to students that are inappropriately using electronics in the virtual classroom.

- Students will be held responsible for the use and content on their personal electronic device, if such activity impedes the educational program.

BCPS DEVICES

Students should charge their BCPS device each night in preparation for its use the following school day. If the device has a problem and requires service, the student should complete a service/repair ticket. This can be done on a phone or home computer by visiting <https://bcpsone.bcps.org/support>, selecting “Parents and Students – Click Here to Request Support,” and then completing the form with the required information. The Technology Help Desk can also be reached from 7:00 AM – 4:15 PM during normal school hours at 443-809-4672.





Transportation

Due to virtual instruction, the school building and grounds are closed. There is no bus transportation at this time.

USE OF TOBACCO

Smoking and use of tobacco in the school building or on school grounds are prohibited by state law and the Board of Education of Baltimore County. The use of e-cigarettes and vaping devices are also prohibited, regardless of their contents. Violation of these rules will result in disciplinary action as stated in the BCPS Student Handbook.

BUS STOP INFORMATION

When in person instruction resumes, you can find your child's bus stop information by logging into BCPS One in the Student Information section or on the school website. Families will receive a phone call when the bus stop information is available for this school year. If you have a bus question or concern, please contact Dr. Roderick Harden at rharden4@bcps.org.

BCPS Office of Transportation: 443-809-4321 or email Transportation.ContactUs@bcps.org



Dance Eligibility

ADMISSION TO DANCES

In order to attend school dances at Perry Hall or other BCPS schools (when such activities are resumed), students must be in good standing. This includes, but is not limited to, the following:

- academic (not failing more than 2 courses)
- attendance (no more than 10% unexcused absence/lateness rate)
- behavioral (no suspensions in current quarter or previous four weeks) and
- all financial obligations paid before purchasing a ticket.

SENIOR PROM

To attend senior prom, seniors must:

- have completed all 75 service-learning hours
- be on the path to pass all classes needed for graduation
- have met all testing requirements

All policies as outlined in the BCPS Student Handbook are in effect at all events, regardless of the event location.

GUESTS

Non-Perry Hall High School students must meet the following criteria to attend a dance as a guest:

- Must be under 21 years old and show photo identification
- Must be currently enrolled and in good standing in a high school OR must have successfully graduated from high school
- Must submit a fully completed guest form before the purchase of a ticket. Guest forms must include signatures of the Perry Hall High School student and his/her parent or guardian, the guest and the guest's parent or guardian, and a signature from the high school the guest is currently enrolled in stating that he/she is in good standing at that school OR documentation showing successful completion of high school

NOTE: Students must be in attendance until 10:50 AM for Friday functions or the full day prior (for Saturday functions). Ticketed students wishing to have early dismissal at 10:50 AM for a Friday evening dance must present a signed parent note at the beginning of the day to the main office. Entry doors will close to students 60 minutes after the scheduled start time of the event; students arriving more than 60 minutes late to the event must be accompanied by their parent/guardian to be admitted. There will be no re-entry to any events once a student/guest leaves the event. There will be no refunds on tickets for any reason, including if the student is excluded from the event after purchasing a ticket due to suspension.





Athletics

ADMISSION TO ATHLETIC EVENTS (WHEN SUCH ACTIVITIES ARE RESUMED)

- High school students must present a student ID in order to purchase a ticket to the event.
- Middle and elementary age students are welcome to attend when they are accompanied by a parent or guardian.
- Guests 18 and older should be able to produce an ID when purchasing their ticket.
- No tickets will be sold after the facility reaches the attendance capacity.
- No tickets will be sold when the event is 75% completed.
- All athletic events are “Pay and Stay;” once a spectator leaves the facility, readmittance is prohibited.
- Perry Hall High School reserves the right to refuse entry to anyone we believe is under the influence of alcohol or drugs.

SAFETY PROCEDURES

- No backpacks, outside food, or outside drinks (including alcohol) are allowed inside our athletics facilities.
- Smoking and vaping are strictly prohibited on all BCPS property.
- Loitering in areas not designated for spectating or concession sales is prohibited.
- Perry Hall High School wishes to have a family-friendly environment for all our guests, so foul or abusive language is strictly prohibited.
- All guests are expected to conduct themselves in such a way that they do not inhibit the ability of other guests to enjoy the competition.
- School staff reserve the right to remove any individual who fails to comply with any of these rules.

NOTE: All Perry Hall High School students will have to produce a pre-paid ticket for identified events. All policies contained in the BCPS Student Handbook shall be in effect for all after-school/evening events.

ELIGIBILITY

Students who receive more than one E in any marking period are ineligible for interscholastic sports and for all extra-curricular activities. Further, BCPS requires that student athletes maintain a 2.0 GPA in order to retain eligibility for sports.

VIRTUAL COACHING

See the Perry Hall High School website (<https://perryhallhs.bcps.org>), click on “Students,” then “Athletics and Sports Information,” for details about virtual coaching/conditioning opportunities.





Parent University

Click [here](#) to access the BCPS Parent University, an interactive hub that includes resources, videos, workshops, and system updates. This website is also now the 2020-2021 InfoCenter! Be sure to sign up for the FACETIME newsletter that includes timely supports!

Below is a brief description of some of the resources available on Parent University and the BCPS website. Click on each heading to go to the specific website. Details for the BCPS Reopening Plan and COVID-19 updates are also posted on the page.

[Academics](#) – family learning tip of the day, resources to support students at home with virtual instruction, homework help and tutoring; for the BCPS Grading and Reporting procedures, click [here](#)

[Google Meets Support](#) – help your students use Google Meets to join their live, virtual classes; includes a Google Meet guide

[Growing up Digital](#) – resources to help students with online security, digital citizenship, etc.

[Health and Wellness](#) – virtual workshops to support social-emotional wellness, Baltimore County community resources, active parenting videos, nutrition and fitness resources

[Internet access](#) – find out if your family is eligible for free Internet service through Comcast; check out the [list/map](#) of free Baltimore County Wi-Fi locations and free [Xfinity hotspot locations](#)

[Schoology Support](#) – tips and resources to help navigate through Schoology, the learning management system that gives parents/students 24/7 access to student courses, grades, assignments; use the [Featured Tips archive](#) to learn how to switch from parent to student view, receive grade and missing assignment notifications, switch between multiple student accounts, and email teachers

 Do you want to see Schoology on your phone? Download the free Schoology Mobile App!

[Tech Support](#) – resources and directions on how to get device support/help from the Technology Support Center; the Technology Help Desk is also available at 443-809-4672 between 7:00 AM – 4:15 PM on regularly scheduled school days

[User Account Support](#) – create a *myBCPS* account to access BCPS One, the digital ecosystem that provides access to Schoology, digital content, and student information; learn how to add a student, change your email or password, etc.

